



# Cedar Cottage Neighbourhood House

3973 Dumfries Drive, Vancouver, BC V5N 5R3 Tel: 604 874-4231 Fax: 604 874-7169 [www.cedarcottage.org](http://www.cedarcottage.org)

## Internal/External Posting

### Position: Seniors & Family Worker (Community Programs)

Cedar Cottage Neighbourhood House is seeking a **Seniors and Family Worker** who is passionate about building connections, strengthening community, and creating meaningful opportunities for seniors and families to thrive. As a key member of our Community Programs Team, you will help shape programs that bring people together, encourage active participation, and support well-being across generations. Your responsibilities will include:

**Program Development:** Designing responsive, culturally informed programs that meet the needs of seniors and families (such as Family Drop Ins, Parenting Workshops, Seniors Meet and Greets)

**Engagement:** Inspiring community members and volunteers to get involved, lead, and contribute to neighbourhood life (such as Seniors Sharing Circles-e.g. knitting, singing)

**Activity Development** Planning and facilitating programs, special events, information and referral supports, and access to community resources (Diwali, Lunar New Year, Orange Shirt Day)

**Community Building:** Supporting seniors and families to enjoy healthy, connected living throughout the Kensington–Cedar Cottage neighbourhood. (Community Gardens, local parks)

#### **Key Requirements:**

1. Understanding of the needs, strengths, and diversity of seniors and families in Kensington–Cedar Cottage.
2. Commitment to the principles of prevention, social justice, equity, and systems thinking.
3. Awareness of how income, access, food security, and race intersect and shape program development.
4. Ability to ensure program effectiveness through strong risk management practices and maintaining detailed records and reports for program administration
5. Ability to work as part of a team to collaborate with community partners, funders, and service providers to support seamless and effective program delivery.
6. Ability to contribute to funding proposals and identify new opportunities that support long-term program sustainability.

#### **Qualifications:**

- Post secondary work in social work, child and youth care, or a related social science or health field.
- 1-2 years of relevant experience, or a combination of education, training, and experience.
- Experience and knowledge working with children, families and seniors in diverse cultural settings.
- Strong communication (written and oral), relationship-building, and program coordination skills.
- First Aid certification and Valid Criminal Record Check

**Resumes and cover letter to:** Cedar Cottage Neighbourhood House  
3973 Dumfries St, Vancouver, V5N 5R3  
Email: [hroperations@cedarcottage.org](mailto:hroperations@cedarcottage.org)

**Closing Date:** Dec 6<sup>th</sup>, 2025  
**Hourly Wage:** Band P4 : Step 3 (\$26.14)  
**Terms of Employment:** 35 hours per week

**We thank all applicants; however only those short-listed will be contacted**

We are an equal opportunity employer.  
Must be eligible to work in Canada\*

**Association of Neighbourhood Houses of British Columbia**

Member Houses: Alexandra, Cedar Cottage, Frog Hollow, Gordon House, Kitsilano,  
Mount Pleasant, Sasamat Outdoor Centre and South Vancouver